

OFFICE OF RESEARCH COORDINATION
University of the East
C.M. Recto Avenue
Manila

APPLICATION FOR RESEARCH GRANT

ORC is collecting information for the purpose of evaluating your application for research grant. By signing this form, you are certifying that all information provided are true and correct and likewise authorizing this office to process your information. The accomplished form will be kept in a secured place and will be disposed after a prescribed period of time.

Instructions:

1. This page shall serve as the cover page of the research proposal.
2. Provide all information required. If question asked is not applicable, write NA.
3. Attach 1 copy of curriculum vitae of proponent.

Research Title: _____

Duration of Research (in months): _____

ABOUT THE PROPONENT

Last Name: _____

First Name: _____

Middle Name: _____

Birthday (MM/DD/YYYY): _____ / _____ / _____

Highest Educational Attainment: _____

Faculty/ Admin. Position: _____ Rank: _____

Department: _____

College/ University: _____

Salary Rate per hour: _____

Rank/Status: _____

Mailing Address: _____

Contact Number/s: _____

E-mail Address: _____

CTC No. _____ Date of issue: _____ Place of Issue: _____

INSTRUCTIONS:

ON THE PROPOSAL SUMMARY:

- I. Title of the study
- II. Keywords to describe the subject area of the study (maximum of 5)
- III. Duration of the study (in months)
- IV. Abstract
A brief summary, intelligible to the lay reader, of not more than 500 words

Type 1
INDIVIDUAL

FOR ORC USE

Date Received

MM / DD / YYYY

/ /

Received
by:

Proposal
Number:

To be accomplished by CRC

ABOUT THE PROPONENT

- ☐ Curriculum Vitae of Proponent, including his/her rank/rate.

PROPOSAL SUMMARY

- ☐ I. Title
☐ II. Keywords
☐ III. Duration
☐ IV. Abstract (300 words)

*DETAILS OF THE PROPOSAL

- ☐ I. Research Title
☐ II. Name of Proponent
☐ III. Address, College or unit of the proponent
☐ IV. Background of the Study
☐ V. Review of Related Literature
☐ VI. Conceptual/ Theoretical Framework
☐ VII. Statement of the Problem
☐ VIII. Assumptions
☐ IX. Significance of the Study
☐ X. Scope & Limitations
☐ XI. Methodology and Ethical Considerations
☐ XII. Expected Output
☐ XIII. Bibliography
☐ XIV. Work Plan of the Study
☐ XV. Date of Submission of the Proposal _____

**Detailed research proposal should range from 10-15 pages.*

Checked by: _____

Date Checked: _____

**Date of Approval
 of the Proposal:** _____

ON THE DETAILS OF THE PROPOSAL:

1. Limit your proposal to a maximum of 15 pages inclusive of cover page and endorsements.
2. Provide all information required.

INSTRUCTIONS FOR THE COLLEGE RESEARCH COMMITTEE:

1. Please submit at least a one-page summary of the comments on the proposal and specify if these comments have been addressed. Please make sure that you have checked if all ethical considerations have been properly responded to by the proponent. Please make sure that the proponent submits both the draft proposal and the final proposal that has been revised based on your comments.
2. CRC must sign an endorsement to the Dean certifying that the proponent has addressed all the comments in the revised proposal.
3. CRC members must attach their brief updated curriculum vitae.
4. CRC and the dean finally submit an endorsement to the ORC using the proper ORC form.

For more information, please contact the Office of Research Coordination: Tel. No. 8736-1752; 8735-54-71 loc. 409/446; e-mail: lydia.leonardo@ue.edu.ph and orc@ue.edu.ph